

## **DCSA Schedule and Regulation Changes**

The DCSA Executive Committee has recommended amendments to the DCSA Schedule and Regulations. The Constitution sets out rules for how the DCSA functions: this includes the powers and duties of its officers as well as how it deals with DCSA clubs and societies. The DCSA's recommended changes are relatively minor and include changing the title of one of the Executive Committee positions - from Sports Officers to Sports and Societies Officers, and the role description to reflect overseeing societies that are not sports. This is the content of amendments I-IV.

These changes will come into action after they are once again passed by a majority vote at an Executive Committee meeting with at least two thirds of the members present and voting. Any approved changes must not be objected to at the next General Meeting.

The details of the DCSA's recommended constitutional changes are outlined below:

### **I. SCHEDULE OF EXECUTIVE COMMITTEE OFFICES (P11)**

#### **The Clause as it stands:**

##### **“(I) Additional Offices**

The additional offices referred to in Article 4.1.f of the Constitution are as follows:

1. Two Sports officers
2. ...”

#### **Amended Clause:**

##### **“(I) Additional Offices**

The additional offices referred to in Article 4.1.f of the Constitution are as follows:

1. Two Sports **and Societies** officers
2. ...”

### **II. SCHEDULE OF EXECUTIVE COMMITTEE OFFICES (P11)**

#### **The Clause as it stands:**

##### **“(II) Responsibilities of persons holding additional offices**

1. The ensuing enumeration of duties (and corresponding powers) of the persons holding the offices mentioned in Clause I of this Schedule above is not exhaustive,

and in particular, it supplements the general responsibilities of DCSA Officers stipulated in the Constitution.

2. The Sports Officers shall

- i) oversee and promote sporting activities in College
- ii) liaise with other Colleges' sports officers or their equivalent
- iii) organise the booking of sports facilities provided by the DCSA
- iv) liaise with the sports officer or equivalent of Wolfson College, Oxford and organising the Annual Darwin-Wolfson Sports Day."

**Amended Clause:**

**"II) Responsibilities of persons holding additional offices**

1. The ensuing enumeration of duties (and corresponding powers) of the persons holding the offices mentioned in Clause I of this Schedule above is not exhaustive, and in particular, it supplements the general responsibilities of DCSA Officers stipulated in the Constitution.

2. The Sports and Societies Officers shall

- i) oversee and promote sporting and any other societies' activities in College
- ii) liaise with other Colleges' sports and societies officers or their equivalent
- iii) organise the booking of sports facilities and stay up to date with the facilities used by societies provided by the DCSA
- iv) liaise with the sports officer or equivalent of Wolfson College, Oxford and organising the Annual Darwin-Wolfson Sports Day."

**III. SCHEDULE OF EXECUTIVE COMMITTEE OFFICES (P13)**

**The Clause as it stands:**

**"III) Commencement of Service in Additional Executive Committee Offices**

1. The term of office of the Events Officer, one Ents Officer, one Sports Officer, the Admiral of the Punts, the Men's Welfare Officer and the Women's Welfare Officer shall commence from no later than August 1<sup>st</sup> of the year of their election (taking into account a reasonable handover period)."

**Amended Clause:**

**"III) Commencement of Service in Additional Executive Committee Offices**

1. The term of office of the Events Officer, one Ents Officer, one Sports **and Societies** Officer, the Admiral of the Punts, the Men's Welfare Officer and the Women's Welfare Officer shall commence from no later than August 1<sup>st</sup> of the year of their election (taking into account a reasonable handover period).”

#### **IV. REGULATION B: FINANCIAL REGULATIONS (P17)**

##### **The Clause as it stands:**

###### **“(I) Persons responsible for DCSA clubs or societies**

1. On or before the Division of Term date for Easter Term of each academic year, the responsible person for each club or society to which the DCSA has allocated funds during a financial year, shall submit a signed inventory of the club or society's equipment and assets.

2. The responsible person for any club or society seeking the allocation of DCSA funds to it, shall submit, along with its budget requisition form, a signed inventory of the club or society's equipment and assets as on that date. The sports officers, or the DCSA officer concerned shall ensure that the responsible officer concerned has access to the information required to prepare such an inventory.

3. Prior to disposing of any assets purchased using funds allocated by the DCSA or donated to the club or society by virtue of its association with the DCSA or Darwin College, the responsible person concerned shall, in writing, state the reasons for the proposal to dispose of them to:

a) the sports officers, if the club or society relates to sports or sports-related activities; or

b) the treasurer for any other club or society, or where for any reason the sports officers are unable to perform their functions under this regulation;

and shall account to the Treasurer for any proceeds received from the disposal of these assets.”

##### **Amended Clause:**

###### **“(I) Persons responsible for DCSA clubs or societies**

1. On or before the Division of Term date for Easter Term of each academic year, the responsible person for each club or society to which the DCSA has allocated funds during a financial year, shall submit a signed inventory of the club or society's equipment and assets.

2. The responsible person for any club or society seeking the allocation of DCSA funds to it, shall submit, along with its budget requisition form, a signed inventory of the club or society's equipment and assets as on that date. The sports **and societies** officers, or the DCSA officer concerned shall ensure that the responsible officer concerned has access to the information required to prepare such an inventory.

3. Prior to disposing of any assets purchased using funds allocated by the DCSA or donated to the club or society by virtue of its association with the DCSA or Darwin College, the responsible person concerned shall, in writing, state the reasons for the proposal to dispose of them to:

a) the sports **and societies** officers, if the club or society relates to sports or sports-related activities; or

b) the treasurer for any other club or society, or where for any reason the sports **and societies** officers are unable to perform their functions under this regulation;

and shall account to the Treasurer for any proceeds received from the disposal of these assets.”